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To: IEHP Trading Partners
From: IEHP - EDI
Date: June 01, 2023
Subject: **Updated IEHP sFTP Retention Policy**

To ensure that all HIPAA regulations between IEHP and external entities are being met, EDI is updating the IEHP sFTP Retention Policy.

IEHP's sFTP server is a temporary staging location for both inbound and outbound files, therefore files need to be downloaded as quickly as possible to reduce file retention.

Effective **June 15, 2023**, the IEHP sFTP Retention Policy for the sFTP server will be **reduced to 30 days** for claim and encounter outbound files provided by IEHP.

Please note that **after 30 days**, all claim and encounter outbound files provided by IEHP will be permanently deleted. In addition, inbound files submitted to IEHP via the sFTP will be immediately deleted after being retrieved and archived by IEHP.

Please log into the sftp.iehp.org to download any pertinent files to ensure a smooth transition when the updated IEHP sFTP Retention Policy is implemented.

If you have any questions, please do not hesitate to contact the IEHP EDI Specialists at EDISpecialist@iehp.org.

As a reminder, all communications sent by IEHP can also be found at: www.iehp.org > Providers > Plan Updates > Correspondence.