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To: All Medi-Cal IPAs
From: IEHP – Delegation Oversight
Date: June 21, 2024
Subject: **Updates: CM Medi-Cal Care Coordination File Review Tool and Data Dictionary**

Inland Empire Health Plan (IEHP) has made an update to the Care Management Medi-Cal Care Coordination File Review Tool and Data Dictionary. The Medi-Cal Care Coordination (CC) Review Tool and Data Dictionary has been updated to include language specific to addressing Members' needs related to continuity of care.

Data Dictionary language updates:

- **New Care Coordination (CC) Review Data Dictionary (After Update):** Evidence of all of the following documentation: Review of CM case notes to ensure care coordination was facilitated to meet the identified medical care needs (includes primary care, specialty care, DME, medications, as well as any other needs and/or grievances) are initiated, referred as appropriate and/or referrals were sent to **address continuity of care needs** and resolve any physical or cognitive barriers to timely access. Review of clinical documentation to ensure that care coordination needs were facilitated between Member, PCP/Specialist, and family/caregiver in coordinating available services. This includes the review of documentation demonstrating care is established with an adult PCP when the Member is turning 21 years of age and transitioning out of CCS and Members turning 36 months that are transitioning out of the Early Start Program. Review of clinical documentation to ensure care coordinated for EPSDT Member benefits to include, but not limited to, dental care.

Review Tool Element language updates:

- **New Care Coordination (CC) Review Tool Element (After Update):** Care coordination for identified medical care needs (includes primary care, specialty care, DME, medications, children's services, preventative care, and any other needs) are initiated and resolved to address **continuity of care needs** and any physical and/or cognitive barriers to timely access.

These updates were made in accordance with **APL 21-003 Medi-Cal Network Provider and Subcontractor Terminations** to ensure coordinated care for impacted Members as required by federal and state law, and contract with DHCS.

IPAs are responsible for sending the Termination Notices to Members impacted by Specialist Terminations. Impacted Members may also be targeted for case selections within IEHP's Care Management Delegation Oversight review process in the future. IEHP will begin to utilize the updated "Care Management Medi-Cal Care Coordination File Review Tool and Data Dictionary" beginning the **July 2024** review month.

Updated forms can be found at: www.providerservices.iehp.org > Resources > Resources for Providers > Forms > DOA or click [here](#).

If you have any questions, please feel free to contact Juan Ortega, IEHP Delegation Oversight Director at Ortega-J2@iehp.org