

Medicare Provider Reporting Requirements Schedule

IPA Medicare Calendar Year Reporting Period: 2024



IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Claims Timeliness Reports	Monthly	1/1-1/31	February 15, 2024	MA 20F - Claims and Payment Appeal Reporting	Financial Compliance	IPACode_MTR_MM_2024	Claims Timeliness / Month	42 CFR Part 422.520 & Social Security Act Sections 1876(g)(6)(A), 1816(2)(A)
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Table 3 Payment Organization Determinations and Reconsiderations (PYMT_C)	Monthly	1/1-1/31	February 15, 2024	MA 20F - Claims and Payment Appeal Reporting	Financial Compliance	IPACode_Universe_PYMTC_MM_2024	IPA Oversight / Year / Month	CMS Program Audit, Universe Submissions for Random File Reviews
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Table 1 Standard and Expedited Pre-Service Organization Determinations	Monthly	1/1-1/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_Universe_OD_MM_2024	IPA Oversight / Year / Month	CMS Program Audit, Universe Submissions for Random File Reviews
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					

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IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
IPA Oversight-Monthly Denial Files	Monthly	1/1-1/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_DenFiles_MM_2024	IPA Oversight / Year / Month	FDR Oversight
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
IPA Oversight-Monthly Approval File Review	Monthly	1/1-1/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_App_File_Rv_MM_2024	IPA Oversight / Year / Month	FDR Oversight
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
IPA Oversight-Monthly Care Transition Cases Log	Monthly	1/1-1/31	February 15, 2024	Pending Policy TBD	UM	IPACode_TOC_MM_2024	IPA Oversight / Year / Month	FDR Oversight
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
IPA Oversight-Monthly Long Term Care (LTC) Data Sheet	Monthly	1/1-1/31	February 15, 2024	MA 14F - Long-Term Care (LTC)	UM	IPACode_LTC_Data_MM_2024	FAX to IEHP's Long Term Care fax line at (909) 912-1045	FDR Oversight
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					

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IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
IPA Oversight-Monthly Second Opinion Log	Monthly	1/1-1/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_Second Opinion Log_MM_2024	IPA Oversight / Year/ Month	FDR Oversight
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Encounter Data	Monthly	1/1-1/31	February 15, 2024	MA 21A - Medicare Dual Choice Encounter Data Submission Requirements IEHP Provider EDI Manual- IV-4	EDI	IPACode_ENC_MM_2024	5010 / Encounters	Encounter Data Submission Requirement
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Care Management Log Version 2.3	Monthly	1/1-1/31	February 15, 2024	MA 25C2 - Care Management Requirements Reporting Requirements	CM	IPACode_CM_MM_2024	IPA Oversight / Year / Month	Guidelines for Care Management California- Specific Reporting - CA1.5, CA1.6, CA1.12 Care Coordination and CMS/DHCS CA Demonstration Three-Way Contract 1-1-2018, section 2.5.2.8
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Care Plan Outreach Log Version 1.1	Monthly	1/1-1/31	February 15, 2024	MA 25C2 - Care Management Requirements Reporting Requirements	CM	IPACode_Outreach_MM_2024	IPA Oversight / Year / Month	DHCS Policy Guide 12-2022
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					

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Interdisciplinary Care Team Log	Monthly	1/1-1/31	February 15, 2024	MA 25C2 - Care Management Requirements Reporting Requirements	CM	IPACode ICT_MM_2024	IPA Oversight / Year / Month	DHCS Policy Guide 12-2023
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Credentialing and Recredentialing Report	Quarterly	1/1-3/31	May 15, 2024	MC 25B10 - Credentialing Standards, Credentialing Quality Oversight of Delegates	Credentialing (CR)	IPACode - YYYY-Q1 - Credentialing and Recredentialing Activities Report	/Credentialing/ and Email to CredentialingProfileSubmission@iehp.org	Per most current IEHP, NCQA, State and regulatory guidelines
		4/1-6/30	August 15, 2024			IPACode - YYYY-Q2 - Credentialing and Recredentialing Activities Report		
		7/1-9/30	November 15, 2024			IPACode - YYYY-Q3 - Credentialing and Recredentialing Activities Report		
		10/1-12/31	February 15, 2025			IPACode - YYYY-Q4 - Credentialing and Recredentialing Activities Report		
Review of Recred Report provided by IEHP (by the 5th of each month)	Monthly	1/1-1/31	February 15, 2024	MC 25B10 - Credentialing Standards, Credentialing Quality Oversight of Delegates	Credentialing (CR)	IPA - YYYY - Recredentialing Report (IEHP to IPA Code)	/Credentialing/ and Email to CredentialingProfileSubmission@iehp.org	Per most current IEHP, NCQA, State and regulatory guidelines
		2/1-2/28	March 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		3/1-3/31	April 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		4/1-4/30	May 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		5/1-5/31	June 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		6/1-6/30	July 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		7/1-7/31	August 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		

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each month)		8/1-8/31	September 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)	ssion@iehp.org	
		9/1-9/30	October 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		10/1-10/31	November 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		11/1-11/30	December 15, 2024			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
		12/1-12/31	January 15, 2025			IPA - YYYY - Recredentialing Report (IEHP to IPA Code)		
Current Profile, Contract and W-9 (to include any applicable attachments i.e. Attachment 1, Practice Agreements, Standardized Procedures, Applicable Contract Addendums)	As needed	Not Applicable	As required for Initial Credentialing Applications	MC 25B10 - Credentialing Standards, Credentialing Quality Oversight of Delegates		IPA Code_Last Name, First Name_YYYY_MM_DD (YYYY_MM-DD = Date submitted to IEHP)	/Credentialing/ and Email to CredentialingProfileSubmission@iehp.org	Per most current IEHP, NCQA, State and regulatory guidelines
Provider Submission via Excel Spreadsheet	As needed	Not Applicable	As required for Initial Credentialing Applications	MC 25B10 - Credentialing Standards, Credentialing Quality Oversight of Delegates		IPA_Code_Provider Profile Additions_YYYY_MM_DD (YYYY_MM-DD = Date submitted to IEHP)	/Credentialing/ and Email to CredentialingProfileSubmission@iehp.org	Per most current IEHP, NCQA, State and regulatory guidelines
Written and approved Credentialing, Recredentialing, Peer Review Policies and Procedures	As needed	1/1-12/31	Within thirty (30) days following Credentialing Committee approval or prior to on-site and/or desktop audit	MA	Credentialing	N/A	IPA Oversight/Credentialing	
Claims Quarterly Provider Payment Dispute Resolution Report	Quarterly	1/1-3/31	April 29, 2024	MA 20F - Claims and Payment Appeal Reporting	Financial Compliance	IPACode_PDR_Q1_2024	Claims Timeliness / Year / Month	42 CFR Part 422.214, 417.558 and 422.520 & Social Security Act Sections 1852(k), 1894(b)(3)
		4/1-6/30	July 29, 2024			IPACode_PDR_Q2_2024		
		7/1-9/30	October 31, 2024			IPACode_PDR_Q3_2024		
		10/1-12/31	January 31, 2025			IPACode_PDR_Q4_2024		
Balance Sheet, Income Statement, Cash flow Statement	Monthly	1/1-1/31	February 15, 2024	MA 19A1 - Financial Viability	Financial Analysis	IPAName_IBNP_LOR_MM_2024	Financial Statements	California Code of
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					

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IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Statement, Supporting Worksheets for IBNR		7/1-7/31	August 15, 2024	MA 19A1 - Financial Viability	Financial Analysis	IPANAME_IBNR_LOB_MM_2024	Financial Statements	Regulations: 1300.75.4.2
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Organizational Informational Disclosures	Monthly	1/1-1/31	February 15, 2024	MA 19A1 - Financial Viability	Financial Analysis	IPANAME_Financial Info Disc_LOB_MM_2024	Financial Statements	California Code of Regulations: 1300.75.4.2
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					
		5/1-5/31	June 15, 2024					
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
		1/1-1/31	February 15, 2024					
		2/1-2/28	March 15, 2024					
		3/1-3/31	April 15, 2024					
		4/1-4/30	May 15, 2024					

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IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
IPA Financial Viability Report	Monthly	5/1-5/31	June 15, 2024	MA 19A1 - Financial Viability	Financial Analysis	IPAName_Financial Viability_LOB_MM_2024	Financial Statements	California Code of Regulations: 1300.75.4.2
		6/1-6/30	July 15, 2024					
		7/1-7/31	August 15, 2024					
		8/1-8/31	September 15, 2024					
		9/1-9/30	October 15, 2024					
		10/1-10/31	November 15, 2024					
		11/1-11/30	December 15, 2024					
		12/1-12/31	January 15, 2025					
Part C Organization Determinations/Reconsiderations - Claims	Quarterly	1/1-3/31	May 15, 2024	MA 25 - Delegation and Oversight	Claims	IPACode_PartC_Claims_Q1_2024	IPA Oversight / Year / Month	Part C Reporting - Organization Determinations/Reconsiderations
		4/1-6/30	August 15, 2024			IPACode_PartC_Claims_Q2_2024		
		7/1-9/30	November 15, 2024			IPACode_PartC_Claims_Q3_2024		
		10/1-12/31	February 9, 2025			IPACode_PartC_Claims_Q4_2024		

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IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Part C Organization Determinations/Reconsiderations - Authorizations	Quarterly	1/1-3/31	May 15, 2024	MA 25 - Delegation and Oversight	UM	IPACode_PartC_Auths_Q1_2024	IPA Oversight / Year / Month	Part C Reporting - Organization Determinations/Reconsiderations
		4/1-6/30	August 15, 2024			IPACode_PartC_Auths_Q2_2024		
		7/1-9/30	November 15, 2024			IPACode_PartC_Auths_Q3_2024		
		10/1-12/31	February 9, 2025			IPACode_PartC_Auths_Q4_2024		
IPA Oversight-Quarterly UM Program Evaluation /HICE Report	Quarterly	1/1-3/31	May 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_UM Program Evaluation_HICE_Q1_2024	IPA Oversight / Year / Quarterly	FDR Oversight
		4/1-6/30	August 15, 2024			IPACode_UM Program Evaluation_HICE_Q2_2024		
		7/1-9/30	November 15, 2024			IPACode_UM Program Evaluation_HICE_Q3_2024		
		10/1-12/31	February 15, 2025			IPACode_UM Program Evaluation_HICE_Q4_2024		
IPA Oversight-Quarterly UM Work plan Update / Evaluation /HICE Report	Quarterly	1/1-3/31	May 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_UM Program Evaluation_HICE_Q1_2024	IPA Oversight / Year / Quarterly	FDR Oversight
		4/1-6/30	August 15, 2024			IPACode_UM Program Evaluation_HICE_Q2_2024		
		7/1-9/30	November 15, 2024			IPACode_UM Program Evaluation_HICE_Q3_2024		
		10/1-12/31	February 15, 2025			IPACode_UM Program Evaluation_HICE_Q4_2024		

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IPA Oversight-Semi-Annual Chronic Care Improvement Program Activity (CCIP)	Semi-Annual (Q1 Plan)	1/1-2/30	March 15, 2024	MA 13E - Chronic Care Improvement Program (CCIP)	QM	IPACode_CCIP_Q1 Plan_2024	IPA Oversight / Year / Semi Annual	FDR Oversight
	Semi-Annual (Progress Update)	3/1-8/31	September 15, 2024			IPACode_CCIP_Progress Update_2024	IPA Oversight / Year / Semi Annual	
IPA Oversight-Semi-Annual QM Work plan Update / Evaluation Report	Semi-Annual	1/1-6/30	November 15, 2024	MA 25D1 - Quality Management Reporting Requirements	QM	IPACode_QM_Workplan Eval_Q1-Q2_2024	IPA Oversight / Year / Semi Annual	FDR Oversight
	Semi-Annual	7/1-12/31	February 15, 2025			IPACode_QM_Workplan Eval_Q3-Q4_2024	IPA Oversight / Year / Semi Annual	
Care Coordinator to Member Ratio Report	Annual	1/1-12/31	January 15, 2024	MA 25 - Section V - Organizational Structure and Staffing	CM	IPACode_CareCoord_2025	IPA Oversight / Care Coordinator Ratio	MMP Reporting 5.1 - Care Coordinator to Member Ratio
IPA Oversight-Annual UM Program Description	Annual	1/1-12/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_UM Program Description_2024	IPA Oversight / Year / Annual	FDR Oversight
IPA Oversight-Annual UM Work plan / Initial /HICE Report	Annual	1/1-12/31	February 15, 2024	MA 25E2 - Utilization Management - Reporting Requirements	UM	IPACode_Initial UM Workplan_ICE Report_2024	IPA Oversight / Year / Annual	FDR Oversight
IPA Oversight-Annual QM Program Description	Annual	2024	February 28, 2024	MA 25D1 - Quality Management Reporting Requirements	QM	IPACode_QM Program Description_2024	IPA Oversight / Year / Annual	FDR Oversight
IPA Oversight-Annual QM Work plan / Initial	Annual	2024	February 28, 2024	MA 25D1 - Quality Management Reporting Requirements	QM	IPACode_QM_Workplan_2024	IPA Oversight / Year / Annual	FDR Oversight
IPA Oversight-Annual QM Program Evaluation	Annual	2024	February 28, 2025	MA 25D1 - Quality Management Reporting Requirements	QM	IPACode_QM_Evaluation_2024	IPA Oversight / Year / Annual	FDR Oversight

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Compliance-Annual Guidelines for Care Management Provider and Internal Staff Training Completion Records	Annual	1/1-12/31	February 28, 2024	MA 12A7 Coordination of Care	CM	IPACode_Model_Care_Trng_2024	IPA Oversight / Year / Annual	Guidelines for Care Management
IPA Oversight-Annual HCC Workplan	Annual	1/1-12/31	February 28, 2024	MA 21C – Medicare Risk Adjustment and Hierarchical Condition Categories (HCC)	HCI	IPACode_HCC_Workplan_2024	IPA Oversight / Year / Annual	FDR Oversight
Care Coordinator training for supporting self-direction under the demonstration	Annual	1/1-12/31	January 15, 2024	MA 21F - Medicare MMP Reporting Requirements - IEHP DualChoice Cal MediConnect Plan (Medicare - Medicaid Plan)	CM	IPACode_Care_Coordinator_Trng_2024	IPA Oversight / Year / Annual	California-Specific Reporting - CA3.2 Organizational Structure & Staffing
Credentialing and Recredentialing- Written and Approved Credentialing, Recredentialing, Peer Review Policies and Procedures	Precontractual and Annual DOA	1/1-12/31	As required for Precontractual Assessment and Annual DOA	MA 13G - Delegation Oversight Audit	Credentialing	IPA Name_Policy Name_MMDDYY	Audits / 2023 DOA Audit	FDR Oversight
Compliance- Compliance Program policies and procedures	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance- FWA Program policies and procedures	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42, Part 422 and 423; Code of Federal Regulations, Title 42, §438.608 and §455.2; Federal False Claims Act, US Code, Title 31; Health & Safety Code §1348; Welfare & Institutions Code, §14043.1

Medicare Provider Reporting Requirements Schedule

IPA Medicare Calendar Year Reporting Period: 2024



IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Compliance-Sanction and Exclusion Screenings policies and procedures and evidence activity was conducted prior to hire and monthly thereafter.	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance - Standards/Code of Conduct and evidence of distribution to New Hires and Annually thereafter	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 § 422.503(b)(4)(vi)(A)
Compliance - Copies of Compliance and FWA Trainings and evidence of completion records for New Hires and Annually thereafter.	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance - Compliance Committee Meeting Minutes and Sign Ins	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §438.608(a)(iii)
Compliance Organizational Chart	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance - Annual Compliance Work Plan	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §§ 422.503(b)(4)(vi)(F)and §§ 423.504(b)(4)(vi)(F)
Compliance - Annual Audit and Monitoring Plan	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §§ 422.503(b)(4)(vi)(F)and §§ 423.504(b)(4)(vi)(F)

Medicare Provider Reporting Requirements Schedule

IPA Medicare Calendar Year Reporting Period: 2024



IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Audit and Monitoring Universe Report	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §§ 422.503(b)(4)(vi)(F) and §§ 423.504(b)(4)(vi)(F)
Compliance - Annual Risk Assessment Report	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §§ 422.503(b)(4)(vi)(F) and §§ 423.504(b)(4)(vi)(F)
Compliance - Employee Universe including temporary, interns, volunteers and Governing Board	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance - List of Downstream Entity/Subcontractors	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 24E Compliance Program Description	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 42 §§ 422.503(b)(4)(vi)(F)
Compliance- HIPAA Privacy Program policies and procedures	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 45, Part 160, 162, and 164; U.S. Dept. of Health and Human Services (DHHS), section 13402(h)(2) of Public Law 111-5 (HITECH ACT).
Compliance - Copies of HIPAA Privacy Training and evidence of completion records for New Hires and Annually thereafter.	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA 23B Compliance Reporting Requirements	Compliance	N/A	IPA Oversight / Compliance / Year	MMCM Chapter 21
Compliance- Confidentiality Statement and evidence of completion records for New Hires and Annually thereafter.	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA_23B HIPAA Privacy and Security	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 45 §164.530(b)(1)

Medicare Provider Reporting Requirements Schedule

IPA Medicare Calendar Year Reporting Period: 2024



IPA Deliverable	Report Frequency	CY 2024 Reporting Period	IEHP Due Date	IEHP Policy Number (s)	Department(s)	File Naming Convention	SFTP Folder	Regulatory Measure(s)
Compliance- HIPAA Privacy Incident Universe Report	Annual	7/1/2023-6/30/2024	As required for Precontractual Assessment and Annual DOA	MA_23B HIPAA Privacy and Security	Compliance	N/A	IPA Oversight / Compliance / Year	Code of Federal Regulations, Title 45 §164.530(i)(1) and §164.530(b)(1)
Annual Audited Financial Statements, Including IBNR Certification Financial Statements, Including IBNR Certification	Annual	Fiscal Year	5 Months after end of your IPA's Fiscal Year	MC 19A - Financial Viability	Financial Analysis	IPACode_Annual Financial Statement_2023	Financial Statements	