Historical Data Submissions Guide

The **Historical Data** submission process is for visits, procedures, or services that will close quality gaps in care as reflected on the Preventative Care Rosters and that **cannot** be submitted via claims or encounters (e.g., services received prior to IEHP Membership, historical surgical procedures, etc.).

Any medical records submitted without appropriate proof of service documentation or medical records that do not include the Member's name, DOB, and date of service will NOT be processed.

Monthly Submission Status Report:
A monthly status report is sent to the **Provider Fax Number** on record at IEHP for the previous month's submissions. **For example:** The monthly status report sent on February 25th reflects all Provider submissions received by IEHP during the month of January.

Recommended Actions for Providers:

1. **Submissions of Historical Data through the Provider Portal will ensure timely processing.**
   UPDATE: Effective **06/01/2024,** the **deadline** for all Historical Data Submissions is **12/31/2024**
   Note: Historical Data submissions are no longer supported via RightFax; for Provider Portal Entry Instructions and tutorial video, please visit: www.providerservices.iehp.org > Provider Portal Login > P4P > P4P Resources

2. Review regularly the secure **IEHP Preventive Care Rosters** at www.providerservices.iehp.org > Provider Portal Login > Rosters > Preventive Care to confirm data has been received by IEHP and has a status of "compliant." A **green** checkmark ✓ indicates that IEHP has received records confirming the Member has completed the needed screening, lab, or immunization.

3. Prior to submitting data using the Historical Data process, review the **Preventive Care Rosters** on the IEHP Provider Portal to confirm IEHP has NOT received the data previously. **Duplicate submissions may ultimately be rejected** and impact turnaround time for processing valid submissions.

4. **Please allow up to 4 months (120 days) processing time, from the date of submission, for data** submitted via claims/encounters, lab results, or the Historical Supplemental Data process to reflect on the secure IEHP **Provider Portal Preventive Care Rosters** at www.providerservices.iehp.org > Provider Portal Login > Rosters > Preventive Care

5. If data was submitted by your office and is not reflected on the IEHP Preventive Care Rosters as expected **and** it has been more than **4 months (120 days)** since the original date of service, please **provide specific examples to your assigned Provider Relations Manager** for the IEHP team to research. Please include: Member IEHP ID, DOS, date of submission, and measure requested, to IEHP for review and include Provider information (Provider name, fax number, and NPI).

For more information about IEHP's GQ P4P Program or best practices to help improve quality scores and outcomes, visit our Secure Provider Portal, email the Quality Team at QualityPrograms@iehp.org or call the IEHP Provider Call Center at (909) 890-2054.

Historical Data Submissions Guide

The following is a list of Measures accepted via the Portal Process for Historical Data:

Child Population Measures

- Well-Child Visit First 30 Months

- Well Child Visit   3-21 Years of Age

- Weight Assessment and Counseling for Nutritional and Physical Activity

- Immunizations
  • Note: Immunizations submitted through the CAIR2 website (https://cair.cdph.ca.gov) do not require Historical Data Submission

Adult Population Measures

- Breast Cancer Screening
  • Mammogram
  • History of Mastectomy

- Cervical Cancer Screening
  • Pap or HPV Testing
  • History of Hysterectomy

- Colorectal Cancer Screening
  • Colonoscopy
  • History of Colon Cancer

- Chlamydia Screening in Women

- Prenatal Care Visit in the First Trimester

*(==NEW==) Diabetes Care Measures
  • Glycemic Status Assessment for Patients with Diabetes*
  • Eye Exam for Patients with Diabetes

All Population Measures

- Depression Screening for Adolescents and Adults
  • Depression Screening
  • Depression Screening Result

- Initial Health Appointment